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BDO Canada LLP
100 - 3630 Rhodes Drive
Windsor, ON
N8W 5A4

April 6, 2023

PERSONAL AND CONFIDENTIAL

Big Brothers Big Sisters Windsor Essex
3277 Sandwich Street
Windsor ON N9C 1A9
Canada

Becky Parent:

Enclosed are the below listed forms of Big Brothers Big Sisters Windsor Essex to be retained for your records. We have prepared these forms based on representations and information you have provided to us:

If you have any questions, or require any additional information about the above, do not hesitate to contact us at (519) 944-6993.

Sincerely,

BDO Canada LLP

Chartered Professional Accountants

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.



Canada Revenue Agency
Agence du revenu du Canada

Directors/Trustees and Like Officials Worksheet

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You **must** give us complete information for each director/trustee and like official who, at any time during the fiscal period of this return, was a member of the charity's board of directors/trustees. Directors/trustees and like officials are persons who govern a registered charity. See the reverse for information on filling out this form.

Total number of directors/trustees and like officials:	Charity name:	Business number:	Return for fiscal period ending (YYYY/MM/DD):
10	Big Brothers Big Sisters Windsor Essex	106792971	2022-12-31

Note: If you would like these individuals to have the authority to communicate with the CRA on behalf of your charity, their name must also appear as an owner for your Business Number (BN). For more information, go to canada.ca/charities-giving, select "Operating a registered charity," then "Making a change to your organization" and see "Change director."

Public information				Confidential data			
Last name:	Bortolin	First name:	Sandra	Initial:	Residential address – Street number and name:		
Term ► Start date (Y/M/D):	2017-04-19	End date (Y/M/D):			2585 Windermere Road		
Position:	Director	At arm's length with other Directors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City:	Windsor	Prov/Terr:	ON
				Postal code:	N8W2T5		
				Phone number	(519) 962-3036	Date of birth (Y/M/D):	
Last name:	Brannagan	First name:	Laurel	Initial:	Residential address – Street number and name:		
Term ► Start date (Y/M/D):	2019-03-01	End date (Y/M/D):			566 Michael Cres.		
Position:	Director	At arm's length with other Directors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City:	LaSalle	Prov/Terr:	ON
				Postal code:	N9J 3C1		
				Phone number	(519) 984-6523	Date of birth (Y/M/D):	
Last name:	Brisebois	First name:	Steffan	Initial:	Residential address – Street number and name:		
Term ► Start date (Y/M/D):	2020-01-01	End date (Y/M/D):	2023-03-22		2550 Chilver Road		
Position:	Treasurer	At arm's length with other Directors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City:	Windsor	Prov/Terr:	ON
				Postal code:			
				Phone number	(519) 562-7581	Date of birth (Y/M/D):	
Last name:	Sanborn	First name:	Erika	Initial:	Residential address – Street number and name:		
Term ► Start date (Y/M/D):	2020-01-01	End date (Y/M/D):			2005 Willistead Crescent		
Position:	Director	At arm's length with other Directors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City:	Windsor	Prov/Terr:	ON
				Postal code:	N8Y 1K6		
				Phone number	(519) 790-9778	Date of birth (Y/M/D):	
Last name:	Picco	First name:	Myla	Initial:	Residential address – Street number and name:		
Term ► Start date (Y/M/D):	2020-01-01	End date (Y/M/D):			1 Riverside Drive W.		
Position:	Director	At arm's length with other Directors?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City:	Windsor	Prov/Terr:	ON
				Postal code:	N9A 5K3		
				Phone number	(519) 258-6490	Date of birth (Y/M/D):	

Public information		Confidential data	
Last name: Abdulle First name: Amina Initial:		Residential address – Street number and name: 2783 Dominion Blvd.	
Term ► Start date (Y/M/D): 2021-09-01 End date (Y/M/D):		City: Windsor	Prov/Terr: ON Postal code: N9E 2M7
Position: Director	At arm's length with other Directors? <input type="checkbox"/> Yes <input type="checkbox"/> No	Phone number (519) 567-7673	Date of birth (Y/M/D):
Last name: Gillett First name: Paulina Initial:		Residential address – Street number and name: 2452 Longfellow Ave.	
Term ► Start date (Y/M/D): 2021-09-01 End date (Y/M/D):		City: Windsor	Prov/Terr: ON Postal code: N9E 2K9
Position: Director	At arm's length with other Directors? <input type="checkbox"/> Yes <input type="checkbox"/> No	Phone number (519) 819-7798	Date of birth (Y/M/D):
Last name: Mullins First name: Heather Initial:		Residential address – Street number and name: 13806 St. Gregory's Road	
Term ► Start date (Y/M/D): 2021-09-01 End date (Y/M/D):		City: Tecumseh	Prov/Terr: ON Postal code: N8N 1K5
Position: Director	At arm's length with other Directors? <input type="checkbox"/> Yes <input type="checkbox"/> No	Phone number (226) 345-3943	Date of birth (Y/M/D):
Last name: Ramieri First name: Trevor Initial:		Residential address – Street number and name: 202-1385 Riverside Drive W.	
Term ► Start date (Y/M/D): 2021-09-01 End date (Y/M/D):		City: Windsor	Prov/Terr: ON Postal code: N9B 3R9
Position: Director	At arm's length with other Directors? <input type="checkbox"/> Yes <input type="checkbox"/> No	Phone number (226) 346-3170	Date of birth (Y/M/D):
Last name: Bombardier First name: Danielle Initial:		Residential address – Street number and name: 9577 Manitou Cres.	
Term ► Start date (Y/M/D): 2019-10-01 End date (Y/M/D):		City: Windsor	Prov/Terr: ON Postal code: N8P1H8
Position: President	At arm's length with other Directors? <input type="checkbox"/> Yes <input type="checkbox"/> No	Phone number (226) 787-2084	Date of birth (Y/M/D):

Approval code: 13001



Qualified donees worksheet / Amounts provided to other organizations

Registered charities can make gifts to qualified donees. Enter the required information for gifts made to each qualified donee or other organization. See the reverse for information on filling out this form.

Important: If you submit this form, you **must** answer **Yes** to question C3 in Form T3010 Charities information return for the same fiscal period.

Charity name: Big Brothers Big Sisters Windsor Essex	BN: (9 digits, 2 letters, 4 digits. Example: 123456789RR0001) 106792971
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Return for fiscal period ending: 2022-12-31

Total number of qualified donees/other organizations: 5

Name of organization: House of Shalom		Associated charity: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
BN/Registration number:	City and Prov/Terr: Amherstburg, ON	Country:
Amount of non-cash gifts	\$	Total amount of gifts \$

Name of organization: Sandwich Teen Action Group		Associated charity: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
BN/Registration number:	City and Prov/Terr: Windsor, ON	Country:
Amount of non-cash gifts	\$	Total amount of gifts \$

Name of organization: Access County Community Support Services		Associated charity: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
BN/Registration number:	City and Prov/Terr: Kingsville, ON	Country:
Amount of non-cash gifts	\$	Total amount of gifts \$

Name of organization: Drouillard Place		Associated charity: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
BN/Registration number:	City and Prov/Terr: Windsor, ON	Country:
Amount of non-cash gifts	\$	Total amount of gifts \$

Name of organization: The Muslim Association of Canada		Associated charity: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
BN/Registration number:	City and Prov/Terr: Windsor, ON	Country:
Amount of non-cash gifts	\$	Total amount of gifts \$

Name of organization:		Associated charity: <input type="checkbox"/> Yes <input type="checkbox"/> No
BN/Registration number:	City and Prov/Terr:	Country:
Amount of non-cash gifts	\$	Total amount of gifts \$

Registered Charity Information Return

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Section A: Identification

- To help you fill out this form, refer to Guide T4033, Completing the Registered Charity Information Return. It can be found at canada.ca/cra-forms.

Note: Even if a charity is inactive, an information return must be filed to maintain its registered status.

Complete the following:

1. Charity name:

Big Brothers Big Sisters Windsor Essex

2. Return for fiscal period ending:

Year Month Day

2022-12-31

3. BN/registration number:

106792971

4. Web address (if applicable):

A1 Was the charity in a subordinate position to a head body? **1510** ☒ Yes ☐ No

If yes, give the name and BN/registration number of the organization.

Name

Big Brothers Big Sisters of Canada

BN (9 digits, 2 letters, 4 digits.
Example: 123456789RR0001)

A2 Has the charity wound-up, dissolved, or terminated operations? **1570** ☐ Yes ☒ No

A3 Is the charity designated as a public foundation or private foundation? **1600** ☐ Yes ☒ No

If yes, you must complete Schedule 1, Foundations. To confirm the charity's designation, go to canada.ca/charities-list and refer to the charity's detail page.

Section B: Directors/trustees and like officials

B1 All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the public information section of the worksheet is available to the public.

For charities subject to the Ontario Corporations Act.

As of May 15, 2021, the Canada Revenue Agency no longer collects this information on behalf of the Ontario Ministry of Government and Consumer Services. For more information on filing an Ontario annual information return, visit ontario.ca/businessregistry.

Note: If you would like these individuals to have the authority to communicate with the CRA on behalf of your charity, their name must also appear as an owner for your Business Number (BN). For more information, go to canada.ca/charities-giving, select "Operating a registered charity," then "Making a change to your organization" and see "Change director."

Section C: Programs and general information

C1 Was the charity active during the fiscal period? **1800** ☒ Yes ☐ No

If no, explain why in the "Ongoing programs" space below at C2.

C2 Describe all ongoing and new charitable programs the charity carried on during this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. Do not include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. Do not describe fundraising activities in this space.

Do not attach additional sheets of paper or annual reports.

Ongoing programs

BBSWE contributes to the healthy development of boys and girls by providing caring adult friendships. Programs include: one to one match, couple match, summer match, big middle-little match, in-school mentoring and big lunch.

New programs

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Registered charities may make gifts to qualified donees. Qualified donees are other registered Canadian charities, as well as certain other organizations described in the Income Tax Act.

C3 Did the charity make gifts or transfer funds to qualified donees or other organizations? **2000** ☐ Yes ☒ No
Important: If **yes**, you **must** complete Form T1236, Qualified donees worksheet/Amounts provided to other organizations.

C4 Did the charity carry on, fund, or provide any resources through employees, volunteers, agents, joint ventures, contractors, or any other individuals, intermediaries, entities, or means (other than qualified donees) for any activity/program/project outside Canada? **2100** ☐ Yes ☒ No
Important: If **yes**, you **must** complete Schedule 2, Activities outside Canada.

C5 Public policy dialogue and development activities

This question has been removed.

C6 If the charity carried on fundraising activities or engaged third parties to carry on fundraising activities on its behalf, select all fundraising methods that it used during the fiscal period:

2500 <input checked="" type="checkbox"/> Advertisements/print/radio/TV commercials	2570 <input type="checkbox"/> Sales	2620 <input type="checkbox"/> Telephone/TV solicitations
2510 <input type="checkbox"/> Auctions	2575 <input type="checkbox"/> Internet	2630 <input checked="" type="checkbox"/> Tournament/sporting events
2530 <input type="checkbox"/> Collection plate/boxes	2580 <input type="checkbox"/> Mail campaigns	2640 <input type="checkbox"/> Cause-related marketing
2540 <input type="checkbox"/> Door-to-door solicitation	2590 <input checked="" type="checkbox"/> Planned-giving programs	2650 <input checked="" type="checkbox"/> Other
2550 <input checked="" type="checkbox"/> Draws/lotteries	2600 <input checked="" type="checkbox"/> Targeted corporate donations/sponsorships	2660 Specify: <u>bingos</u>
2560 <input checked="" type="checkbox"/> Fundraising dinners/galas/concerts	2610 <input type="checkbox"/> Targeted contacts	

C7 Did the charity pay external fundraisers? **2700** ☐ Yes ☒ No
If yes, you **must** complete the following lines, and complete Schedule 4, Confidential data, Table 1.

(a) Enter the gross revenue collected by the fundraisers on behalf of the charity. **5450** \$

(b) Enter the amounts paid to and/or retained by the fundraisers. **5460** \$

(c) Select the method of payment to the fundraiser:

2730 <input type="checkbox"/> Commissions	2750 <input type="checkbox"/> Finder's fee	2770 <input type="checkbox"/> Honoraria
2740 <input type="checkbox"/> Bonuses	2760 <input type="checkbox"/> Set fee for services	2780 <input type="checkbox"/> Other
2790 Specify: _____		

(d) Did the fundraiser issue tax receipts on behalf of the charity? **2800** ☐ Yes ☐ No

C8 Did the charity compensate any of its directors/trustees or like officials or persons not at arm's length from the charity for services provided during the fiscal period (other than reimbursement for expenses)? **3200** ☐ Yes ☒ No

C9 Did the charity incur any expenses for compensation of employees during the fiscal period? **3400** ☒ Yes ☐ No
Important: If **yes**, you **must** complete Schedule 3, Compensation.

C10 Did the charity receive any donations or gifts of any kind valued at \$10,000 or more from any donor that was **not** resident in Canada and was **not** any of the following: **3900** ☐ Yes ☒ No

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on a business in Canada, nor
- a person having disposed of taxable Canadian property?

Important: If **yes**, you **must** complete Schedule 4, Confidential data, Table 2, for each donation of \$10,000 or more.

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- C11** Did the charity receive any non-cash gifts for which it issued tax receipts? **4000** ☐ Yes ☒ No
Important: If yes, you must complete Schedule 5, Non-cash gifts.
- C12** Did the charity acquire a non-qualifying security? **5800** ☐ Yes ☒ No
- C13** Did the charity allow any of its donors to use any of its property? (except for permissible uses) **5810** ☐ Yes ☒ No
- C14** Did the charity issue any of its tax receipts for donations on behalf of another organization? **5820** ☐ Yes ☒ No
- C15** Did the charity have direct partnership holdings at any time during the fiscal period? **5830** ☐ Yes ☒ No

Section D: Financial information

Fill out either Section D or Schedule 6, Detailed financial information.

If any of the following applies to the charity, complete Schedule 6 instead of Section D:

- (a) The charity's revenue exceeds \$100,000.
(b) The amount of all property (for example, investments, rental properties) not used in charitable activities was more than \$25,000.
(c) The charity had permission to accumulate funds during this fiscal period.

Show all amounts to the nearest single Canadian dollar. Do not enter "See attached financial statements." All relevant fields must be filled out.

D1 Was the financial information reported below prepared on an accrual or cash basis? **4020** ☒ Accrual ☐ Cash

D2 Summary of financial position:

Using the charity's own financial statements, enter the following:

Did the charity own land and/or buildings? **4050** ☐ Yes ☐ No

Total assets (including land and buildings) **4200** \$

Total liabilities **4350** \$

Did the charity borrow from, loan to, or invest assets with any non-arm's length persons? **4400** ☐ Yes ☐ No

D3 Revenue:

Did the charity issue tax receipts for gifts? **4490** ☐ Yes ☐ No

If yes, enter the total eligible amount of all gifts for which the charity has issued or will issue tax receipts **4500** \$

Total amount of 10 year gifts received **4505** \$

Total amount received from other registered charities **4510** \$

Total other gifts received for which a tax receipt was **not** issued by the charity (excluding amounts at lines 4575 and 4630) **4530** \$

Did the charity receive any revenue from any level of government in Canada? **4565** ☐ Yes ☐ No

If yes, total amount received **4570** \$

Total tax-receipted revenue from all sources outside of Canada (government and non-government) **4571** \$

Total **non** tax-receipted revenue from all sources outside of Canada (government and non-government) **4575** \$

Total **non** tax-receipted revenue from fundraising **4630** \$

Total revenue from sale of goods and services (except to any level of government in Canada) **4640** \$

Other revenue not already included in the amounts above **4650** \$

Total revenue (add lines 4500, 4510 to 4570, and 4575 to 4650) **4700** \$

D4 Expenditures:

Professional and consulting fees **4860** \$

Travel and vehicle expenses **4810** \$

All other expenditures not already included in the amounts above (excluding gifts to qualified donees) **4920** \$

Total expenditures (excluding gifts to qualified donees) (add lines 4860, 4810, and 4920) **4950** \$

Of the amount at line 4950:

(a) Total expenditures on charitable activities **5000** \$

(b) Total expenditures on management and administration **5010** \$

Total amount of gifts made to all qualified donees **5050** \$

Total expenditures (add lines 4950 and 5050) **5100** \$

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Fiscal period end 2022-12-31

Section E: Certification

This return **must** be signed by a person who has authority to sign on behalf of the charity. **It is a serious offence under the Income Tax Act to provide false or deceptive information.**

I certify that the information given on this annual return and any attachment is, to the best of my knowledge, correct, complete, and current.

Name (print) Parent, Becky	Signature	
Position in charity Executive Director	Date 2023-04-06	Phone number (519) 945-5909

Section F: Confidential data

F1 Enter the physical address of the charity and the address in Canada for the charity's books and records. Post office box numbers and rural routes are not sufficient.

	Physical address of the charity	Address for the charity's books and records
Complete street address	3277 Sandwich Street	3277 Sandwich Street
City	Windsor	Windsor
Province or territory and postal code	ON N9C 1A9	ON ONTARIO

F2 Name and address of individual who completed this return.

Name	
Company name (if applicable) BDO Canada LLP	
Complete street address 100 - 3630 Rhodes Drive	
City, province or territory, and postal code Windsor ON N8W5A4	
Phone number (519) 944-6993	Is this the same individual who certified in Section E above? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Privacy statement

Personal information is collected under the authority of the Income Tax Act and is used to establish and validate the identity and contact information of directors, trustees, officers, like officials, and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes personal tax information, and relevant financial and biographical information. Personal information will be used to assess the risk of registration with respect to the obligations and requirements as outlined in the Act and the common law. The social insurance number (SIN) is collected under subsection 237 of the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make the information on this annual information return available to the public on the Charities Directorate website, except for information identified as confidential. Personal information may also be disclosed under information-sharing agreements and in accordance with section 241 of the Act. Incomplete or inaccurate information may result in compliance measures including revocation of registered status.

Personal information is described in personal information bank CRA PPU 200 and is protected under the Privacy Act. Individuals have a right of protection, access to and correction or notation of their personal information. You are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

Notification to directors and like officials: The CRA strongly encourages the organization to voluntarily inform its directors and like officials that it has collected and disclosed their personal information to the CRA.

☒ I confirm that I have read the Privacy statement above.

Checklist

A charity's complete annual information return includes:

- Form T3010, Registered Charity Information Return, and all applicable schedules
- a copy of the charity's financial statements
- Form T1235, Directors/Trustees and Like Officials Worksheet
- Form T1236, Qualified donees worksheet/Amounts provided to other organizations (if applicable)
- Form T2081, Excess Corporate Holdings Worksheet for Private Foundations (if applicable)

If financial statements are not included, the charity's **registration may be revoked**.

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BN/registration number 106792971 Fiscal period end 2022-12-31

Foundations Schedule 1

- 1** Did the foundation acquire control of a corporation? **100** ☐ Yes ☒ No
- 2** Did the foundation incur any debts other than for current operating expenses, purchasing or selling investments, or in administering charitable activities? **110** ☐ Yes ☒ No

For private foundations only:

- 3** Did the foundation hold any shares, rights to acquire shares, or debts owing to it that meet the definition of a non-qualified investment? **120** ☐ Yes ☒ No
- 4** Did the foundation own more than 2% of any class of shares of a corporation at any time during the fiscal period? ... **130** ☐ Yes ☒ No

If yes, you must complete and attach Form T2081, Excess Corporate Holdings Worksheet for Private Foundations.

Activities outside Canada Schedule 2

Important: If you complete this section, you **must** answer **yes** to question C4.

For more information, go to canada.ca/charities-giving and see Guidance CG-002, Canadian registered charities carrying on activities outside Canada.

- 1** Total expenditures on activities/programs/projects carried on outside Canada, excluding gifts to qualified donees **200** \$
- 2** Were any of the charity's financial resources spent on programs outside of Canada under any kind of an arrangement including a contract, agency agreement, or joint venture to any other individual or organization (excluding gifts to qualified donees)? **210** ☐ Yes ☒ No

If yes, provide details of the amount reported in question 1 on line 200, that the charity transferred to these individuals or organizations in the following table:

Name of individual/organization	Country code where the activities were carried out (see list at the end of Schedule 2)	Amount (\$) Show amounts to the nearest Canadian dollar

Important: If you entered information in the table above, you **must** answer **yes** in line 210.

- 3** Using the table below, enter the countries outside Canada where the charity itself carried on programs or devoted any of its resources.

- 4** Were any projects undertaken outside Canada funded by Global Affairs Canada? **220** ☐ Yes ☐ No
- If yes, what was the total amount the charity spent under this arrangement? **230** \$

- 5** Were any of the charity's activities outside of Canada carried out by employees of the charity? **240** ☐ Yes ☐ No
- 6** Were any of the charity's activities outside of Canada carried out by volunteers of the charity? **250** ☐ Yes ☐ No
- 7** Did the charity export goods as part of its charitable activities? **260** ☐ Yes ☐ No

If yes, list the items exported, their destination, the country code, and their value.

Item exported	Destination (city/region)	Country code	Value (CAN \$)

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Fiscal period end 2022-12-31

Country codes

AF-Afghanistan	CU-Cuba	KP-North Korea	RO-Romania
AL-Albania	CY-Cyprus	KR-South Korea	RU-Russia
DZ-Algeria	DK-Denmark	KW-Kuwait	RW-Rwanda
AO-Angola	DO-Dominican Republic	KG-Kyrgyzstan	SA-Saudi Arabia
AR-Argentina	EC-Ecuador	LA-Laos	RS-Serbia
AM-Armenia	EG-Egypt	LB-Lebanon	SL-Sierra Leone
AZ-Azerbaijan	SV-El Salvador	LR-Liberia	SG-Singapore
BD-Bangladesh	ET-Ethiopia	MK-Macedonia	SO-Somalia
BY-Belarus	FR-France	MG-Madagascar	ES-Spain
BT-Bhutan	GA-Gabon	MY-Malaysia	LK-Sri Lanka
BO-Bolivia	GM-Gambia	ML-Mali	SD-Sudan
BA-Bosnia and Herzegovina	GE-Georgia	MU-Mauritius	SY-Syrian Arab Republic
BW-Botswana	DE-Germany	MX-Mexico	TJ-Tajikistan
BR-Brazil	GH-Ghana	MN-Mongolia	TZ-United Republic of Tanzania
BN-Brunei Darussalam	GT-Guatemala	ME-Montenegro	TH-Thailand
BG-Bulgaria	GY-Guyana	MZ-Mozambique	TL-Timor-Leste
BI-Burundi	HT-Haiti	MM-Myanmar (Burma)	TR-Turkey
KH-Cambodia	HN-Honduras	NA-Namibia	UG-Uganda
CM-Cameroon	IN-India	NL-Netherlands	UA-Ukraine
CF-Central African Republic	ID-Indonesia	NI-Nicaragua	GB-United Kingdom
TD-Chad	IR-Iran	NE-Niger	US-United States of America
CL-Chile	IQ-Iraq	NG-Nigeria	UY-Uruguay
CN-China	IL-Israel	OM-Oman	UZ-Uzbekistan
CO-Colombia	PS-Israeli Occupied Territories	PK-Pakistan	VE-Venezuela
KM-Comoros	IT-Italy	PA-Panama	VN-Vietnam
CD-Democratic Republic of Congo	JM-Jamaica	PE-Peru	YE-Yemen
CG-Republic of Congo	JP-Japan	PH-Philippines	ZM-Zambia
CR-Costa Rica	JO-Jordan	PL-Poland	ZW-Zimbabwe
CI-Côte d'Ivoire	KZ-Kazakhstan	QA-Qatar	
HR-Croatia	KE-Kenya	RE-Réunion	

Use the following codes for countries not listed above:

- QS-Other countries in Africa
- QR-Other countries in Asia and Oceania
- QM-Other countries in Central and South America
- QP-Other countries in Europe
- QO-Other countries in the Middle East
- QN-Other countries in North America

Protected B when completed

BN/registration number 106792971 Fiscal period end 2022-12-31

Compensation

Schedule 3

Important: If you complete this section, you **must** answer **yes** to question C9.

1 (a) Enter the **number** of permanent, full-time, compensated positions in the fiscal period. This number should represent the number of positions the charity had including both managerial positions and others, and should not include independent contractors. **Do not** enter a dollar amount. **300**

(b) For the **ten (10)** highest compensated, permanent, full-time positions enter the **number of positions** that are within each of the following annual compensation categories. **Do not** tick the boxes; use numbers.

305 <input type="text" value="7"/> \$1 – \$39,999	310 <input type="text" value="3"/> \$40,000 – \$79,999	315 <input type="text"/> \$80,000 – \$119,999
320 <input type="text"/> \$120,000 – \$159,999	325 <input type="text"/> \$160,000 – \$199,999	330 <input type="text"/> \$200,000 – \$249,999
335 <input type="text"/> \$250,000 – \$299,999	340 <input type="text"/> \$300,000 – \$349,999	345 <input type="text"/> \$350,000 and over

2 (a) Enter the **number** of part-time or part-year (for example, seasonal) employees the charity employed during the fiscal period. **370**

(b) Total expenditure on compensation for part-time or part-year employees in the fiscal period. **380** \$

3 Total expenditure on all compensation in the fiscal period. **390** \$

Confidential data

Schedule 4

Important: If you complete this section, you **must** answer **yes** to question C10.

The information in this schedule is for the CRA's use and may be shared as permitted by law (for example, with certain other government departments and agencies).

1. Information about external fundraisers

Enter the name(s) and arm's length status of each external fundraiser.

Name (confidential)	At arm's length? Yes/No (confidential)

2. Information about donors not resident in Canada

Complete this schedule to report any gift of any kind valued at \$10,000 or more received from any donor that was **not** resident in Canada and was **not** any of the following:

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on business in Canada, nor
- a person having disposed of taxable Canadian property.

Enter the name of each donor and the value of the gift in the table below. Select whether the donor was an organization (for example a business, corporate entity, charity, non-profit organization), a government or an individual.

Name (confidential)	Type of donor (confidential)			Value (CAN \$)
	Organization	Government	Individual	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Non-cash gifts

Schedule 5

Important: If you complete this section, you **must** answer **yes** to question C11.

1 Select all types of non-cash gifts received for which a tax receipt was issued:

500 <input type="checkbox"/> Artwork/wine/jewellery	525 <input type="checkbox"/> Ecological properties	550 <input type="checkbox"/> Publicly traded securities/commodities/mutual funds
505 <input type="checkbox"/> Building materials	530 <input type="checkbox"/> Life insurance policies	555 <input type="checkbox"/> Books
510 <input type="checkbox"/> Clothing/furniture/food	535 <input type="checkbox"/> Medical equipment/supplies	560 <input type="checkbox"/> Other
515 <input type="checkbox"/> Vehicles	540 <input type="checkbox"/> Privately-held securities	565 Specify: <input type="text"/>
520 <input type="checkbox"/> Cultural properties	545 <input type="checkbox"/> Machinery/equipment/computers/software	

2 Enter the total amount of tax-receipted non-cash gifts **580** \$

Approval code: 13001

Protected B when completed

BN/registration number 106792971

Fiscal period end 2022-12-31

Detailed financial information

Schedule 6

Fill out this schedule if **any** of the following applies to the charity:

- (a) The charity's revenue exceeded \$100,000.
- (b) The amount of all property (for example, investments, rental properties) not used in charitable activities was more than \$25,000.
- (c) The charity had permission to accumulate funds during this fiscal period.

Was the financial information reported below prepared on an accrual or cash basis? 4020 ☒ Accrual ☐ Cash

Statement of financial position

Show all amounts to the nearest single Canadian dollar. Do not enter "see attached financial statements." All relevant fields must be filled out.

Assets:			Liabilities:		
Cash, bank accounts, and short-term investments	4100	\$ 97,840	Accounts payable and accrued liabilities	4300	\$ 15,414
Amounts receivable from non-arm's length persons	4110	\$ 7,168	Deferred revenue	4310	\$ 70,517
Amounts receivable from all others	4120	\$	Amounts owing to non-arm's length persons	4320	\$
Investments in non-arm's length persons	4130	\$ 65,000	Other liabilities	4330	\$ 40,000
Long-term investments	4140	\$	Total liabilities (add lines 4300 to 4330)	4350	\$ 125,931
Inventories	4150	\$			
Land and buildings in Canada	4155	\$			
Other capital assets in Canada	4160	\$ 15,001			
Capital assets outside Canada	4165	\$			
Accumulated amortization of capital assets	4166	\$	Amount included in lines 4150, 4155, 4160, 4165 and 4170 not used in charitable activities	4250	\$
Other assets	4170	\$ 12,003			
10 year gifts	4180	\$			
Total assets (add lines 4100 to 4170)	4200	\$ 197,012			

Statement of operations

Revenue:					
Total eligible amount of all gifts for which the charity has issued or will issue tax receipts	4500	\$ 42,875			
Total eligible amount of tax-receipted tuition fees	5610	\$			
Total amount of 10 year gifts received	4505	\$			
Total amount received from other registered charities	4510	\$ 147,232			
Total other gifts received for which a tax receipt was not issued by the charity (excluding amounts at lines 4575 and 4630)	4530	\$			
Total revenue received from federal government	4540	\$ 18,164			
Total revenue received from provincial/territorial governments	4550	\$ 188,589			
Total revenue received from municipal/regional governments	4560	\$			
Total tax-receipted revenue from all sources outside of Canada (government and non-government)	4571	\$			
Total non tax-receipted revenue from all sources outside Canada (government and non-government)	4575	\$			
Total interest and investment income received or earned	4580	\$			
Gross proceeds from disposition of assets	4590	\$			
Net proceeds from disposition of assets (show a negative amount with brackets)	4600	\$			
Gross income received from rental of land and/or buildings	4610	\$			
Total non tax-receipted revenues received for memberships, dues and association fees	4620	\$			
Total non tax-receipted revenue from fundraising	4630	\$ 290,053			
Total revenue from sale of goods and services (except to any level of government in Canada)	4640	\$ 1,200			
Other revenue not already included in the amounts above	4650	\$ 112,675			
Specify type(s) of revenue included in the amount reported at 4650	4655	Non-Government Grants			
Total revenue (add lines 4500, 4510 to 4560, 4575, 4580, and 4600 to 4650)	4700	\$ 800,788			

Protected B when completed

BN/registration number 106792971 Fiscal period end 2022-12-31

Expenditures:

Advertising and promotion	4800	\$	
Travel and vehicle expenses	4810	\$	5,556
Interest and bank charges	4820	\$	578
Licences, memberships, and dues	4830	\$	23,310
Office supplies and expenses	4840	\$	47,591
Occupancy costs	4850	\$	63,503
Professional and consulting fees	4860	\$	10,440
Education and training for staff and volunteers	4870	\$	6,382
Total expenditure on all compensation (enter the amount reported at line 390 in Schedule 3, if applicable)	4880	\$	598,168
Fair market value of all donated goods used in charitable activities	4890	\$	
Purchased supplies and assets	4891	\$	
Amortization of capitalized assets	4900	\$	4,572
Research grants and scholarships as part of charitable activities	4910	\$	
All other expenditures not included in the amounts above (excluding gifts to qualified donees)	4920	\$	44,308
Specify type(s) of expenditures included in the amount reported at 4920	4930		
Total expenditures before gifts to qualified donees (add lines 4800 to 4920)	4950	\$	804,408

Of the amounts at lines 4950:

(a) Total expenditures on charitable activities	5000	\$	769,566
(b) Total expenditures on management and administration	5010	\$	34,842
(c) Total expenditures on fundraising	5020	\$	
(d) Total other expenditures included in line 4950	5040	\$	
Total amount of gifts made to all qualified donees	5050	\$	
Total expenditures (add lines 4950 and 5050)	5100	\$	804,408

Other financial information

Permission to accumulate property:

Only registered charities that have written permission to accumulate should complete this section.

• Enter the amount accumulated for the fiscal period, including income earned on accumulated funds	5500	\$	
• Enter the amount disbursed for the fiscal period for the specified purpose	5510	\$	

Permission to reduce disbursement quota:

If the charity has received approval to make a reduction to its disbursement quota, enter the amount for the fiscal period	5750	\$	
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Property not used in charitable activities:

Enter the average value of property not used for charitable activities or administration during:

• The 24 months before the beginning of the fiscal period	5900	\$	
• The 24 months before the end of the fiscal period	5910	\$	